



JEFFREY L. MOORE / MOORE MORTGAGE INFORMATION PACKAGE CHECKLIST

In order to provide the clearest advice possible, we need some basic information that will be required by an Underwriter after an application has been completed. We use a Mortgage Application Form 1003 as the foundation for much of that information, however this is not an actual "Application for Loan." This is a preliminary Information Package that provides us with the information to aggressively "shop" for the best options in the marketplace. Please provide us with each of these items:

- ✓ IRS Tax Returns w/ all schedules and W-2 forms from the previous two years,
- ✓ Two most recent paystubs, or YTD Profit and Loss if self-employed
- ✓ Two months' bank statements (all accounts, all pages)
- ✓ Most recent savings statement (including retirement, 401k, etc.,)
- ✓ Completed 4-page Information Pack
- ✓ Most recent mortgage statement, or current rental agreement with 2 recent cancelled checks

Every loan has individual differences, but these items, when coupled with a complete Credit Report, typically provide us with the information to begin the process for you and give you advice and feedback regarding the best loan programs which may be available for you.

PRIVACY ACT NOTICE: This information shall be used by the lender, its successors, designees, and/or assigns, and any agency insuring, guaranteeing, or purchasing the mortgage to determine whether you qualify as a prospective mortgagor as per its underwriting guidelines and programs, and shall not be disclosed to outside agencies except as permitted and/or required by law. You do not have to provide this information, but if you do not your mortgage application may be delayed or rejected. The information obtained is authorized by Title 38, U.S.C., Chapter 37 (if VA); and 12 U.S.C., Section 1701 et seq. (if HUD/FHA); by 24 U.S.C., Section 1452b (if HUD/CPD); and Title 42 U.S.C., 1471 et. seq., or 7 U.S.C., 1921 et. seq. (if USDA/FmHA).

The Right to Financial Privacy Act provides that HUD/FHA/VA has the right to access financial records held by financial institutions in connection with the consideration or administration of assistance to you. Financial records regarding your transaction will be available to HUD/FHA/VA without further notice or authorization. Responses outside of these agencies may be disclosed only if such disclosure is authorized under the Privacy Act, is authorized by you, or required by law.